**Winfield Ladies Auxiliary Flea Market & Craft/Vendor Show Contract**

**May 30, 2020**

The Ladies Auxiliary is hosting a Flea Market & Craft/Vendor show on May 30. 2020 starting at 8:00 am and closing at 1:00 pm. *Rain date is June 13, 2020* and vendors will be notified on Friday May 29, 2020 by 5 pm, if rescheduled. All are welcome to purchase a space for crafts, vendor (home based businesses) and/or yard sale items. We will only be accepting one vendor per direct sale home business. Any questions please feel free to contact us at 410-795-1333 Ext 341.

*Upon signing and returning the reservation of space, the vendor acknowledges that the Winfield Fire Department and the Winfield Ladies Auxiliary is NOT responsible for theft, loss, damages, or bodily injury to the vendor or the employees of the vendor.*

**By signing the agreement, the vendor accepts and acknowledges all the rules and regulations listed below:**

1. All spaces are a first come first serve basis. (Reservations will be guaranteed if payments are enclosed with signed contract.)

2. The cost of the spaces are non-refundable.

3. Setup time is at 6:00 am the morning of the flea market/vendor show. (***No one will be allowed***

***to set up prior to 6 a.m.)***

4. All vendors agree **NOT** to tear down/clean up until 1:00 pm.

5. Electric and running water hook-ups are not available.

6. All outside vendors must supply their own tables, chairs and tent. (All must fit in their designated area.)

7. The vendor/renter is required to clean their space, put trash in the designated area and have cleared the carnival grounds/hall by 2 pm.

8. ***Absolutely no sales of firearms and live ammunition.***

9. We will be open to the public at 8:00 am so make sure you are set up and prepared by 7:30 am and your vehicle is removed from the vendor spot.

10. Décor may NOT be attached to the walls inside the firehall.

11. All vendors are responsible for all or any applicable taxes.

12. All vendors are responsible for all items sold at their space.

13. The selling of food/drink by vendors is prohibited. Food will be available for purchase by the Auxiliary.

14. If you show up the day of the event all spaces will cost $30, with the signed contract.

**Winfield Ladies Auxiliary Flea Market & Craft/Vendor Show – May 30, 2020**

*By signing this contract, I acknowledge that I have read and understand the rules and regulations for this event. I also understand that if I do not sign and return this portion of the contract with payment, I will not be guaranteed a space*. *If you have any questions* or *need further information please feel free to call or email.*

[ladiesaux@winfieldvfd.org](mailto:ladiesaux@winfieldvfd.org) 410-795-1333 Ext 341.

**Check – in:**

For **outside** spaces you will need to check in at the stage area upon arrival for all information.

For **Inside spaces** – please check in at the entrance of the social hall.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***If we have to cancel, we will contact you by email by 5:00pm May 29***

Vendor/Craft or Flea (circle one) Type of Craft/Vendor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Maryland Sales Tax # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (if you have one, if not, don’t worry)

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reserve: \_\_\_\_\_\_ 20x20 Space @ $20.00 Each (Outside on carnival grounds/parking lot)

Reserve: \_\_\_\_\_\_ 10x8 Space @ $20.00 Each (Under pavilion on carnival grounds)

Reserve: \_\_\_\_\_\_ 10x8 Space @ $30.00 Each (Inside firehall, with 2 tables and 2 chairs provided)

Reserve: \_\_\_\_\_\_ 10x8 Space @ $25.00 Each (Inside firehall, with 1 table and 1 chair provided)

Payment Amount: \_\_\_\_\_\_\_\_\_\_\_\_\_ Please make checks payable to:

**Winfield Ladies Auxiliary**

Please send this portion and payment to:

Winfield Ladies Auxiliary

ATTN: Community Yard/Vendor Show

1320 W. Old Liberty Road

Sykesville MD 21784

Only cash will be accepted 2 weeks prior to the event.